

MARSOC POLICIES



DATA AND GDPR

[INFD - IM03]

Why do we ask for and collect the information on the 'Membership Form'?

SEC A - Contact Details & Personal Info

The information asked of in **SEC A** of the form is for filling out insurance details. It is why we ask for the student's '*legal name*' rather than preferred name as for insurance purposes we must submit the information corresponding to your legal documents.

It is also for in the event that we need to contact you in an emergency or need to ship/mail anything out to you.

SEC B - Medical History

The information asked of in SEC B of the form is per *Article 1.0 of MARSOC's Code of Conduct (CoC)*. This information is to ensure that in the event of an emergency the medical officer/s or responders know what to do.

For example if a member requires the use of an epipen or inhaler in an emergency, the medical officer/s or responders know that such is required.

Emergency contacts are for us to be able to notify your next of kin of the emergency in the event the need of such arises.

SEC C - Background Info

The information asked of in SEC B of the form is so that the instructor, Cadre or Board know where you are at in terms of level in order to help benefit you. Anyone of rank needs to be able to show supporting documentation.

SEC D - Consent & Declaration

Images and videos will not be used for any reason other than for social media and promotional purposes.

Members must have read the Code of Conduct in order to sign the declaration on the form.

MARSOC's Data storage and GDPR policy

All information collected by MARSOC is kept by either digital or paperback means.

In compliance with The EU General Data Protection Regulations, personal data may only be kept in a form that permits identification of the individual for no longer than is necessary for the purposes for which it was processed.

The information collected will only be seen by members of the Board and relevant personnel.

We will only keep the information on the forms for the insurance year, upon which the forms will be disposed of in the appropriate manner.

Students/members are required to fill out the Membership Form every year for insurance purposes.

As stated on the form, members can request for their data to be disposed of but they must understand that this will affect their ability to train or participate within MARSOC due to insurance.